



Louisiana Association of Chiefs of Police

51st Annual Conference & Trade Show

July 14-16, 2025 in Baton Rouge, LA

Crowne Plaza

EXHIBITOR REGISTRATION FORM

We invite you to join us at our 2025 Annual Conference & Trade Show. You will have the opportunity to meet and talk with law enforcement executives representing municipal, university/college, hospital, railroad, and other Louisiana law enforcement agencies. Attending will be the decision-makers on purchases of supplies and equipment for their departments. Please print all information.

Company _____

Contact person _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____ Fax (____) _____

E-mail _____

What are the main types of products you will exhibit? _____

Exhibit Booths

Each 8'D X 10'W pipe and draped booth furnished with one skirted 6' table, 2 chairs, identification sign and electricity.

Be sure to check out our sponsorship levels—some include vendor booths!

☐ **\$900 Exhibit Booth** (includes two registrations)
Participant Name: _____ Email: _____

☐ Participant Name: _____ Email: _____

☐ **\$200 each Additional Booth Assistant**
Participant Name: _____ Email: _____

☐ **\$1,400 Vehicle-Large Equipment Booth** (includes two registrations)
Participant Name: _____ Email: _____

☐ Participant Name: _____ Email: _____

TOTAL AMOUNT ENCLOSED \$ _____

Make checks payable to LACP and return this form to: Stephanie@lachiefs.org or by mail to LACP • 6767 Perkins Rd., Ste. 120 • Baton Rouge, LA 70808 • Phone (225) 387-3261 • Fax (225) 387-3262

A 4% Fee will be charged for all credit card payments

By credit card: ☐ Visa ☐ MC ☐ AMEX ☐ Discover

Name on Card: _____

Billing Address (include zip code) _____

Card Number _____ Exp Date _____ Vcode _____ (3digit code on back)

Signature _____ Date _____

Hotel Information

Please see hotel information in original invite email.

Payments & Refunds

To reserve space, full payment must be received in the LACP office no later than June 24, 2025. Refunds will be issued in full if exhibitor cancels no later than June 24, 2025. Cancellations between June 25 and July 3, 2025 will receive a 50% refund. Cancellations after July 3, 2025 will not be refunded. All cancellations must be received in writing. (See back for additional details)

Louisiana Association of Chiefs of Police
51st Annual Conference & Trade Show
Sponsorship Opportunities
July 14-16, 2025 Crowne Plaza, Baton Rouge, LA

Make sure your company is a visible part of the 2025 Annual Conference & Trade Show

☐ **Platinum Sponsorship \$3500**

- One Exhibitor Booth which includes 4 participants
- Full-page ad in the Conference Program
- Premium exhibit booth placement
- Recognition in printed program and on-site signage
- One marketing piece included in member's registration bag (400 pieces)*
- 5-10 minute speaking opportunity

☐ **Gold Sponsorship \$2500**

- One Exhibitor Booth which includes 4 participants
- ½ page ad in the Conference Program
- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)*
- 5-10 minute speaking opportunity

☐ **Silver Sponsorship \$2000**

- One Exhibitor Booth which includes 2 participants
- Recognition in printed program and on-site signage
- Business Card ad in the Conference Program
- One marketing piece included in member's gift bag (400 pieces)*

☐ **Bronze Sponsorship \$1500**

- One Exhibitor Booth which includes 2 participants
- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)*

☐ **Ditty Bag Sponsorship \$1400—UNAVAILABLE**

- One Exhibitor Booth which includes 2 participants
- Recognition in printed program and on-site signage
- Ditty provide by sponsor with your company logo

☐ **Marketing Piece Sponsorship \$350**

- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)*

☐ **Friend of the Conference** *I am unable to participate in the Annual Conference but would like to make a contribution in the amount of \$_____. I understand that I will be recognized in the conference program for my donation.*

SPONSOR FORM INFORMATION

Company Name _____

Contact Person _____

Address _____

City _____

State _____ Zip _____

Phone _____

Email _____

Name to appear on Signage: _____

Make checks payable to LACP and return form to:

Louisiana Association of Chiefs of Police
6767 Perkins Rd., Ste. 120
Baton Rouge, LA 70808
Ph: 225-387-3261 Fax: 225-387-3262
TAX ID # 72-0985255

A 4% Fee will be charged on all Credit Card Payments

Amount Enclosed \$ _____

To pay by credit card: ☐ Visa ☐ MasterCard
☐ AmEx ☐ Discover

Card Number _____

Exp Date _____ Vcode _____ (3 digit code on back)

Name on Card _____

Billing Address (include zip code) _____

Signature _____

Date _____

***Marketing pieces must be received by June 27, 2025.**

Ship to: LACP
6767 Perkins Rd
Suite 120
Baton Rouge, LA 70808

EXHIBITION RULES & REGULATIONS

These rules and regulations are a part of the application and contract for exhibit space. By signing the contract, an exhibitor agrees to abide by these rules and regulations. The Louisiana Association of Chiefs of Police, (LACP) shall have full power to interpret or amend these rules and regulations. The exhibitor agrees to abide by any rules or regulations that may be adopted hereafter by LACP. The rules and regulations become a part of the contract between the exhibitor and LACP. They have been formulated in the best interest of the exhibitors. The LACP respectfully asks for the full cooperation of the exhibitors in complying with these rules and regulations. Any points not covered are subject to the decision of LACP.

1. Set-up and removal of exhibits

Exhibit set up:

Monday, July 14 1:00- 5:00 pm.

Exhibit dismantle:

Wednesday, July 17 3:00 p.m.

2. Show Hours

Tuesday, July 15	9:00 am - 4:00 p.m.
Wednesday, July 16	8:30 a.m - 3:00 p.m.

3. Proper use of exhibit space

Exhibitors may not reassign, sublet or allow other companies to use the whole or a part of the space assigned to them. This rule will be STRICTLY ENFORCED. Exhibitors may not display or advertise any goods or services not manufactured, distributed or otherwise provided by the exhibiting company during the normal course of business.

4. Additional services available

You will receive information from the exhibit company, outlining instructions to and order additional equipment or furniture.

5. Liability

The Louisiana Association of Chiefs of Police (LACP) shall not be liable or responsible for any damages that may occur to the exhibitor, or to the exhibitor's employees, agents, or guests. Any damage to the goods or other property of the exhibitor for any loss or injury, and all claims for such injuries are hereby waived. The exhibitor is responsible to protect and provide the security for its exhibit, demonstration, goods, materials and/or equipment during conference times. The exhibitor is responsible for

taking all measures necessary to protect other parties and property from any harm, which might result from or be caused by its exhibit, demonstration, goods, materials, and/or equipment. The exhibitor shall be solely liable for any and all damages, costs or expenses which the exhibitor may incur, suffer, or be required to pay by reason of injury to persons or loss of or injury to property which may be caused by or result from any act of omission on the part of the exhibitor, or caused by or results from any demonstrations or exhibit of the exhibitor.

6. Insurance

The exhibitor shall secure, furnish and maintain insurance which must be in effect during all periods of the exhibitor's participation in the exhibition, including, but not limited to, the exhibition itself and the preparation, set up, and dismantling of the exhibition.

7. Cancellation and Relocation

The Louisiana Association of Chiefs of Police reserves the right to cancel or relocate the event. If the LACP cancels or relocates the event due to circumstances within the LACP's control, the liability shall be limited to a refund of payment for rental costs paid by the exhibitor in accordance with the payment section of the agreement. In the event that the LACP has no control over the cancellation or relocation of the exhibition, the LACP has no liability of any kind but may, in its discretion, refund any payments for rental costs paid by the exhibitor. In any event, the LACP's maximum and sole liability, if any, to the exhibitor in the event of cancellation or relocation shall be for the return of the rental fee, or a portion of the fee, as the LACP, in its discretion, determines.

8. Rejection of application

The Louisiana Association of Chiefs of Police reserves the right to cancel or refuse rental or display space to any person or company whose conduct or display of goods is, in the opinion of the Conference Committee, incompatible with the general character and objectives of the exhibition.

9. Payments & Refunds

To ensure space in the exhibit area, full payment must be received in the LACP office no later than June 24, 2025. Any vendor who has not paid will NOT be allowed to set up. Refunds will be issued in full if exhibitor cancels no later June 24, 2025. 50% refund will be issues to those who cancel between June 25 and July3, 2025. Cancellations after July 3, 2025 will not be refunded. All cancellations must be received in writing.