

**RUSTON MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD
NOTICE OF A COMPETITIVE EXAMINATION
FOR THE CLASS OF CHIEF OF POLICE**

An examination will be given in approximately sixty (60) days, on a competitive basis to approved applicants for the purpose of placing names on the competitive employment list for the class of Chief of Police in accordance with the provisions of the Municipal Fire and Police Civil Service Law and the rules of the Ruston Municipal Fire and Police Civil Service Board.

Application forms may be obtained from Laura Kent, the Secretary to the Civil Service Board, or Nikki Edmiston, Ruston Police Records Clerk, at 501 N. Trenton St, Ruston LA, 71270, phone 318-255-4141, from 8:00 am to 4:30 pm, Monday – Thursday, and 8:00 am to 11:30 am, Friday.

Completed applications and the required attachments must be received by Laura Kent or Nikki Edmiston at 501 N. Trenton St, Ruston LA, by **Friday, December 20, 2024, at 10:00 a.m.** Applications must be received via hand delivery, nationally recognized courier (Example, Fedex) or by U.S. mail. Applications will **not** be accepted via email. Approved applicants will be notified of the exact date, time, and place of the examination at least five (5) days prior to the examination date.

QUALIFICATION REQUIREMENTS:

Unless otherwise specified, all requirements must be met before admission to examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States, being a qualified elector of the State of Louisiana, and passing a civil service examination for the position.

After offer of employment, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must have a bachelor's degree in business administration, public administration, or a related curriculum and at least eight (8) years of progressively responsible experience in law enforcement positions, at least two (2) years of which must have been in positions which include administrative or supervisory responsibilities. Law enforcement experience should include work in positions which would provide background in patrol operations, criminal investigations, police training, and related areas of police department operations and management.

OR

Must have a bachelor's degree or an associate degree in criminal justice, police administration, or other law enforcement curriculum and at least eight (8) years of progressively responsible experience in law enforcement positions. Law enforcement experience should include work in positions which would provide background in patrol operations, criminal investigations, police training, and related areas of police department operations and management.

OR

Must have a high school diploma or a valid certificate of equivalency issued by a state

department of education and at least ten (10) years of progressively responsible experience in law enforcement positions, at least four (4) years of which must have been in positions which include administrative or supervisory responsibilities. Law enforcement experience should include work in positions which would provide background in patrol operations, criminal investigations, police training, and related areas of police department operations and management.

By direction of the chairman:



Laura Kent, Secretary

Post at all stations November 20, 2024 through December 20, 2024

**DO NOT REMOVE BY ORDER OF
RUSTON MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD**