

**Louisiana Association of Chiefs of Police  
47<sup>th</sup> Annual Conference & Trade Show  
Sponsorship Opportunities  
July 7-9, 2020 Houma Terrebonne Civic Center, Houma, LA**

**Make sure your company is a visible part of the 2020 Annual Conference & Trade Show**

**Platinum Sponsorship \$3500**

- One Exhibitor Booth which includes 4 participants
- Full-page ad in the Conference Program
- Premium exhibit booth placement
- Recognition in printed program and on-site signage
- One marketing piece included in member's registration bag (400 pieces)\*
- 5-10 minute speaking opportunity

**Gold Sponsorship \$2500**

- One Exhibitor Booth which includes 4 participants
- ½ page ad in the Conference Program
- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)\*
- 5-10 minute speaking opportunity

**Silver Sponsorship \$2000**

- One Exhibitor Booth which includes 2 participants
- Recognition in printed program and on-site signage
- Business Card ad in the Conference Program
- One marketing piece included in member's gift bag (400 pieces)\*

**Bronze Sponsorship \$1500**

- One Exhibitor Booth which includes 2 participants
- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)\*

**Ditty Bag Sponsorship \$1400**

- One Exhibitor Booth which includes 2 participants
- Recognition in printed program and on-site signage
- Ditty provide by sponsor with your company logo

**Marketing Piece Sponsorship \$350**

- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)\*

**Friend of the Conference** *I am unable to participate in the Annual Conference but would like to make a contribution in the amount of \$\_\_\_\_\_. I understand that I will be recognized in the conference program for my donation.*

**SPONSOR FORM INFORMATION**

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name to appear on Signage: \_\_\_\_\_

**Make checks payable to LACP and return form to:**

Louisiana Association of Chiefs of Police  
700 North 10<sup>th</sup> St., Ste. 250  
Baton Rouge, LA 70802  
Ph: 225-387-3261 Fax: 225-387-3262  
TAX ID # 72-0985255

**Amount Enclosed \$** \_\_\_\_\_

**To pay by credit card:**  Visa  MasterCard  
 AmEx  Discover

Card Number \_\_\_\_\_

Exp Date \_\_\_\_\_ Vcode \_\_\_\_\_ (3 digit code on back)

Name on Card \_\_\_\_\_

Billing Address (include zip code) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*Marketing pieces must be received by June 12, 2020.**

Ship to: LACP  
700 North 10<sup>th</sup> Street  
Suite 250  
Baton Rouge, LA 70802



# Louisiana Association of Chiefs of Police

47th Annual Conference & Trade Show

July 7-9, 2020 in Houma, LA

Houma Terrebonne Civic Center

## EXHIBITOR REGISTRATION FORM

We invite you to join us at our 2020 Annual Conference & Trade Show. You will have the opportunity to meet and talk with law enforcement executives representing municipal, university/college, hospital, railroad, and other Louisiana law enforcement agencies. Attending will be the decision-makers on purchases of supplies and equipment for their departments. Please print all information.

Company \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_

What are the main types of products you will exhibit? \_\_\_\_\_

### Exhibit Booths

Each 8' X 10' pipe and draped booth furnished with one skirted 6' table, two chairs, an identification sign and basic electricity.

*Be sure to check out our sponsorship levels—some include vendor booths!*

**\$900 Exhibit Booth** (includes two registrations)  
Participant Name: \_\_\_\_\_ Participant Name: \_\_\_\_\_

**\$1,400 Vehicle-Large Equipment Booth** (includes three registrations)  
Participant Name: \_\_\_\_\_ Participant Name: \_\_\_\_\_  
Participant Name: \_\_\_\_\_

**\$200 Each Additional Booth Assistant**  
Participant Name: \_\_\_\_\_

**\$60 Banquet tickets** (each) evening of July 8

TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_

Make checks payable to LACP and return this form to: **Stephanic@lachiefs.org** or by mail to  
LACP • 700 North 10<sup>th</sup> St., Ste. 250 • Baton Rouge, LA 70802 • Phone (225) 387-3261 • Fax (225) 387-3262

By credit card:  Visa  MC  AMEX  Discover

Name on Card: \_\_\_\_\_

Billing Address (include zip code) \_\_\_\_\_

Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_ Vcode \_\_\_\_\_ (3digit code on back)

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Hotel Information

Holiday Inn Houma located at 1800 Martin Luther King Blvd. Group rate is \$91/night. Please mention our group to receive special rate and they will book as long as rooms are available. Homewood Suites by Hilton located at 142 Citiplac Dr. Group rate is \$119/night. Mention group code "COP" to receive special rate. Cutoff to book at Homewood is June 6, 2020. Courtyard by Marriott located at 142 Library Dr. Group rate is \$109/night. Cutoff to book at the Courtyard is June 6, 2020. RV spots are available at the Civic Center at a rate of \$30/night.

### Payments & Refunds

To reserve space, full payment must be received in the LACP office no later than June 8, 2020. Refunds will be issued in full if exhibitor cancels no later than June 8, 2020. Cancellations between June 9 and June 23, 2020 will receive a 50% refund. Cancellations after June 23, 2020 will not be refunded. All cancellations must be received in writing. (See back for additional details)

# EXHIBITION RULES & REGULATIONS

These rules and regulations are a part of the application and contract for exhibit space. By signing the contract, an exhibitor agrees to abide by these rules and regulations. The Louisiana Association of Chiefs of Police, (LACP) shall have full power to interpret or amend these rules and regulations. The exhibitor agrees to abide by any rules or regulations that may be adopted hereafter by LACP. The rules and regulations become a part of the contract between the exhibitor and LACP. They have been formulated in the best interest of the exhibitors. The LACP respectfully asks for the full cooperation of the exhibitors in complying with these rules and regulations. Any points not covered are subject to the decision of LACP.

## 1. Set-up and removal of exhibits

### Exhibit set up:

Monday, July 6, beginning at Noon till 5:00pm.

### Exhibit dismantle:

Wednesday, July 8, beginning at 3:00 p.m.

## 2. Show Hours

Tuesday, July 7	9:00 a.m. - 4:00 p.m.
Wednesday, July 8	9:00 a.m. - 3:00 p.m.

## 3. Proper use of exhibit space

Exhibitors may not reassign, sublet or allow other companies to use the whole or a part of the space assigned to them. This rule will be STRICTLY ENFORCED. Exhibitors may not display or advertise any goods or services not manufactured, distributed or otherwise provided by the exhibiting company during the normal course of business.

## 4. Additional services available

Upon registering for the conference, you will receive information from the exhibit company, outlining instructions to secure electricity for your booth and to order additional equipment or furniture.

## 5. Liability

The Louisiana Association of Chiefs of Police (LACP) shall not be liable or responsible for any damages that may occur to the exhibitor, or to the exhibitor's employees, agents, or guests. Any damage to the goods or other property of the exhibitor for any loss or injury, and all claims for such injuries are hereby waived. The exhibitor is responsible to protect and provide the security for its exhibit, demonstration, goods, materials and/or equipment during conference times. The exhibitor is responsible for

taking all measures necessary to protect other parties and property from any harm, which might result from or be caused by its exhibit, demonstration, goods, materials, and/or equipment. The exhibitor shall be solely liable for any and all damages, costs or expenses which the exhibitor may incur, suffer, or be required to pay by reason of injury to persons or loss of or injury to property which may be caused by or result from any act of omission on the part of the exhibitor, or caused by or results from any demonstrations or exhibit of the exhibitor.

## 6. Insurance

The exhibitor shall secure, furnish and maintain insurance which must be in effect during all periods of the exhibitor's participation in the exhibition, including, but not limited to, the exhibition itself and the preparation, set up, and dismantling of the exhibition.

## 7. Cancellation and Relocation

The Louisiana Association of Chiefs of Police reserves the right to cancel or relocate the event. If the LACP cancels or relocates the event due to circumstances within the LACP's control, the liability shall be limited to a refund of payment for rental costs paid by the exhibitor in accordance with the payment section of the agreement. In the event that the LACP has no control over the cancellation or relocation of the exhibition, the LACP has no liability of any kind but may, in its discretion, refund any payments for rental costs paid by the exhibitor. In any event, the LACP's maximum and sole liability, if any, to the exhibitor in the event of cancellation or relocation shall be for the return of the rental fee, or a portion of the fee, as the LACP, in its discretion, determines.

## 8. Rejection of application

The Louisiana Association of Chiefs of Police reserves the right to cancel or refuse rental or display space to any person or company whose conduct or display of goods is, in the opinion of the Conference Committee, incompatible with the general character and objectives of the exhibition.

## 9. Payments & Refunds

**To ensure space in the exhibit area, full payment must be received in the LACP office no later than June 8, 2020. Any vendor who has not paid will NOT be allowed to set up.** Refunds will be issued in full if exhibitor cancels no later June 8, 2020. 50% refund will be issues to those who cancel between June 9 and June 23, 2020. Cancellations after June 23, 2020 will not be refunded. All cancellations must be received in writing.