



Louisiana Association of Chiefs of Police
700 North 10th Street, Suite 250
Baton Rouge, LA 70802
Phone (225) 387-3261 Fax (225) 387-3262
www.lachiefs.org

January 17, 2017

Dear Friend of the Louisiana Association of Chiefs of Police:

We are very pleased to announce that our 2017 Annual Conference & Trade Show will be held July 11-13th in Houma, La. Our trade show and business meetings will be held at The Houma Terrebonne Civic Center.

Our association represents over 300 police chiefs and top command officers from municipalities, universities/colleges, medical campuses, and other agencies. LACP is involved in all aspects of law enforcement including professionalism, legislation, and training. Our members are the decision makers on purchases of equipment and supplies for their departments.

Enclosed is information about our conference and trade show, including exhibit booth registration forms, sponsorship opportunities, and a preliminary program. We hope you will join us this year; we promise a good business experience for your company, as well as an enjoyable time in Houma!

Our conference this year will include numerous hotels but we will be providing shuttle transportation to the Civic Center from all hotel locations for your convenience.

We appreciate your support! If you have questions, please do not hesitate to call our office at (225) 387-3261.

Sincerely,

Fabian Blache
Executive Director

Enclosures



Louisiana Association of Chiefs of Police

44th Annual Conference & Trade Show

July 11-13, 2017 in Houma, LA

Houma-Terrebonne Civic Center

EXHIBITOR REGISTRATION FORM

We invite you to join us at our 2017 Annual Conference & Trade Show. You will have the opportunity to meet and talk with law enforcement executives representing municipal, university/college, hospital, railroad, and other Louisiana law enforcement agencies. Attending will be the decision-makers on purchases of supplies and equipment for their departments.

Company _____

Contact person _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____ Fax (____) _____

E-mail _____

What are the main types of products you will exhibit? _____

Exhibit Booths

Each 8' X 10' pipe and draped booth furnished with one skirted 6' table, two chairs, an identification sign and basic electricity. Vehicle-large equipment displays are accepted at the price of \$1,400.

Be sure to check out our sponsorship levels—some include vendor booths!

\$800 Exhibit Booth (includes two registrations)
Participate Name: _____ Participate Name: _____

\$1,400 Vehicle-Large Equipment Booth (includes three registrations)
Participate Name: _____ Participate Name: _____
Participate Name: _____

\$200 Each Additional Booth Assistant (includes registration)
Participate Name: _____

\$60 Banquet tickets (each) evening of July 13

TOTAL AMOUNT ENCLOSED \$ _____

Make checks payable to LACP and return this form to: Stephanie@lachiefs.org or by mail to
LACP • 700 North 10th St., Ste. 250 • Baton Rouge, LA 70802 • Phone (225) 387-3261 • Fax (225) 387-3262

By credit card: Visa MC AMEX Discover Name on Card: _____

Billing Address (include zip code) _____

Card Number _____ Exp Date _____ Vcode _____ (3digit code on back)

Signature _____ Date _____

Hotel Information

The Courtyard by Marriott Houma 985-223-8996-Rates \$109 or \$129/ Fairfield Inn & Suites 985-873-9557-\$83 or \$93/ Comfort Inn & Suites 985-223-8952-\$80/ Holiday Inn Houma 985-601-4500-\$89/ Candlewood Suites Houma 985-274-4000-\$89/ Homewood Suites by Hilton Houma 985-262-0145-\$119 or \$129 or \$139. Please be sure to tell the hotels you are booking with our group to get the group rates listed above. The deadline to make a reservation at all locations is June 16, 2017.

Payments & Refunds

To reserve space, full payment must be received in the LACP office no later than June 12, 2017. Refunds will be issued in full if exhibitor cancels no later than June 12, 2017. Cancellations between June 13 and June 30, 2017 will receive a 50% refund. Cancellations after June 30, 2017 will not be refunded. (See back for additional details)

EXHIBITION RULES & REGULATIONS

These rules and regulations are a part of the application and contract for exhibit space. By signing the contract, an exhibitor agrees to abide by these rules and regulations. The Louisiana Association of Chiefs of Police, (LACP) shall have full power to interpret or amend these rules and regulations. The exhibitor agrees to abide by any rules or regulations that may be adopted hereafter by LACP. The rules and regulations become a part of the contract between the exhibitor and LACP. They have been formulated in the best interest of the exhibitors. The LACP respectfully asks for the full cooperation of the exhibitors in complying with these rules and regulations. Any points not covered are subject to the decision of LACP.

1. Set-up and removal of exhibits

Exhibit set up:

Tuesday, July 11, beginning at 9:00 am till 5:00pm.

Exhibit dismantle:

Thursday, July 13, beginning at 3:00 p.m.

2. Show Hours

| | |
|--------------------|-----------------------|
| Wednesday, July 12 | 9:00 a.m. - 4:00 p.m. |
| Thursday, July 13 | 9:00 a.m. - 3:00 p.m. |

3. Proper use of exhibit space

Exhibitors may not reassign, sublet or allow other companies to use the whole or a part of the space assigned to them. This rule will be STRICTLY ENFORCED. Exhibitors may not display or advertise any goods or services not manufactured, distributed or otherwise provided by the exhibiting company during the normal course of business.

4. Additional services available

Upon registering for the conference, you will receive information from the exhibit company, outlining instructions to secure electricity for your booth and to order additional equipment or furniture.

5. Liability

The Louisiana Association of Chiefs of Police (LACP) shall not be liable or responsible for any damages that may occur to the exhibitor, or to the exhibitor's employees, agents, or guests. Any damage to the goods or other property of the exhibitor for any loss or injury, and all claims for such injuries are hereby waived. The exhibitor is responsible to protect and provide the security for its exhibit, demonstration, goods, materials and/or equipment during conference times. The exhibitor is responsible for

taking all measures necessary to protect other parties and property from any harm, which might result from or be caused by its exhibit, demonstration, goods, materials, and/or equipment. The exhibitor shall be solely liable for any and all damages, costs or expenses which the exhibitor may incur, suffer, or be required to pay by reason of injury to persons or loss of or injury to property which may be caused by or result from any act of omission on the part of the exhibitor, or caused by or results from any demonstrations or exhibit of the exhibitor.

6. Insurance

The exhibitor shall secure, furnish and maintain insurance which must be in effect during all periods of the exhibitor's participation in the exhibition, including, but not limited to, the exhibition itself and the preparation, set up, and dismantling of the exhibition.

7. Cancellation and Relocation

The Louisiana Association of Chiefs of Police reserves the right to cancel or relocate the event. If the LACP cancels or relocates the event due to circumstances within the LACP's control, the liability shall be limited to a refund of payment for rental costs paid by the exhibitor in accordance with the payment section of the agreement. In the event that the LACP has no control over the cancellation or relocation of the exhibition, the LACP has no liability of any kind but may, in its discretion, refund any payments for rental costs paid by the exhibitor. In any event, the LACP's maximum and sole liability, if any, to the exhibitor in the event of cancellation or relocation shall be for the return of the rental fee, or a portion of the fee, as the LACP, in its discretion, determines.

8. Rejection of application

The Louisiana Association of Chiefs of Police reserves the right to cancel or refuse rental or display space to any person or company whose conduct or display of goods is, in the opinion of the Conference Committee, incompatible with the general character and objectives of the exhibition.

9. Payments & Refunds

To reserve space in the exhibit area, full payment must be received in the LACP office no later than June 12, 2017. Refunds will be issued in full if exhibitor cancels no later than thirty (30) days prior to the opening of the conference, that is, no later than June 12, 2017. Refunds will be issued in full if cancellation is received no later than June, 12, 2017. 50% refund will be issued to those who cancel between June 13 and June 30, 2017. Cancellations after June 30, 2017 will not be refunded.

**Louisiana Association of Chiefs of Police
44th Annual Conference & Trade Show
Sponsorship Opportunities
July 11-13, 2017 Houma-Terrebonne Civic Center, Houma, LA**

Make sure your company is a visible part of the 2017 Annual Conference & Trade Show

Platinum Sponsorship \$3500

- One Exhibitor Booth which includes 2 registrations
- Full-page ad in the Conference Program
- Premium exhibit booth placement
- Recognition in printed program and on-site signage
- One marketing piece included in member's registration bag (400 pieces)*
- 2 complimentary tickets to Grand Banquet
- Golf Tournament Hole Sponsor
- Plus only one of the following designations (*check one*)
 - Ditty Bag for Participates: your company logo printed on bags
 - Lanyard Sponsorship: your company logo printed on lanyards

Gold Sponsorship \$2500

- One Exhibitor Booth which includes 2 registrations
- Business Card ad in the Conference Program
- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)*
- 2 tickets to Grand Banquet
- Golf Tournament Hole Sponsor

Silver Sponsorship \$2000

- One Exhibitor Booth which includes 2 registrations
- Recognition in printed program and on-site signage
- Business Card ad in the Conference Program
- Golf Tournament Hole Sponsor
- One marketing piece included in member's gift bag (400 pieces)*

Bronze Sponsorship \$1500

- One Exhibitor Booth which includes 2 registrations
- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)*
- Golf Tournament Hole Sponsor

Gift Bag Sponsorship \$350

- Recognition in printed program and on-site signage
- One marketing piece included in member's gift bag (400 pieces)*

Golf Hole Sponsor \$250 – signage located at a golf hole during golf tournament

Friend of the Conference *I am unable to participate in the Annual Conference but would like to make a contribution in the amount of \$_____. I understand that I will be recognized in the conference program for my donation.*

SPONSOR FORM INFORMATION

Company Name _____

Contact Person _____

Address _____

City _____

State _____ Zip _____

Phone _____

Fax _____

Email _____

Signature _____

Date _____

Name to appear on Signage:

Make checks payable to LACP and return form to:

Louisiana Association of Chiefs of Police
700 North 10th St., Ste. 250
Baton Rouge, LA 70802
Ph: 225-387-3261 Fax: 225-387-3262
TAX ID # 72-0985255

Amount Enclosed \$ _____

To pay by credit card: Visa MasterCard

Card Number _____

Exp Date _____ Vcode _____ (3 digit code on back)

Name on Card _____

Billing Address (include zip code) _____

Signature _____

Date _____

**Marketing pieces must be received by June 30, 2017.*

*Ship to: Lockport Police Department
Attn: Chief Warren Vedros-LACP
710 Church Street
Lockport, LA 70374*

Schedule of Events

Monday, July 10, 2017

3:00-5:00 pm Chief Registration
Hospitality Room Provided by Blauer

Tuesday, July 11, 2017

8:00 am-Noon Golf Tournament
8:00 am-Noon Pistol Tournament
9:00 am-Noon Airboat and Swamp Tours
9:00 am-5:00 pm Vendor Set Up and Registration
1:00-3:30 pm Chief Registration
4:00-4:45 pm Opening Ceremony/Chiefs Welcome
4:45-5:15 pm Executive Board Meeting
5:30-6:00 pm District Meetings-Southeast, Southwest, North and Central
6:30-9:30 pm Host City Reception

Wednesday, July 12, 2017

8:00-9:00 am Breakfast on Your Own at Hotels
9:00-11:15 am Training Class
11:30am-Noon Vendor CEU Credit
Noon-1:00 pm Lunch
1:15-2:15 pm General Membership Meeting and Elections
2:30-4:45 pm Training Class
6:30 pm Chiefs Night

Thursday, July 13, 2017

8:00-9:00 am Breakfast on Your Own at Hotels
9:00-11:15 am Training Class
11:30am-Noon Vendor CEU Credit
Noon-1:30 pm Lunch
1:30-2:00 pm LEEMI Meeting
2:15-3:15 pm Training Class
6:00 pm Banquet
8:00 pm Hospitality Room by Blauer

TIMES AND EVENTS SUBJECT TO CHANGE